



ST. JOHN'S WALHAM GREEN CE PRIMARY SCHOOL

"Love one another"

Admissions Appeal Form

If you are refused a place, the School Standards and Framework Act 1988 gives you the right to appeal against the decision. Appeals panels can only allow an additional pupil into Reception in exceptional circumstances, i.e. if they decide that:

- your child would have been offered a place if the admission arrangements had been properly implemented;
- the admission policy for the school was not compliant with the government's School Admissions Code and this meant that your child was not offered a place; and/or
- the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case.

As this form will be photocopied for the use of the members of the Appeal Panel, please complete it legibly in **BLOCK CAPITALS in black ink or ball pen.** A version that can be completed electronically can be downloaded from the school's website.

Name of Parent/Guardian	
Home Address	
Postcode	
Home Telephone Number	

I wish to appeal against the decision of the Governors of St. John's Walham Green C.E. Primary School not to offer a place in the school to my child.

Child's Surname		Sex: Male/Female* (*Delete as appropriate)
Child's First Name		Date of Birth: / /

admin@stjohnsce.lbhf.sch.uk Office: 020 7731 5454

Filmer Road, Fulham, London, SW6 6AS

www.stjohnsce.lbhf.sch.uk

Headteacher: Ms. Barbara Wightwick

The reasons for my appeal are as follow:-

Timescales and deadlines

Appeals need to be heard as follows:

- for applications made in the normal admissions round, appeals must be heard within 40 school days of the deadline for lodging appeals;
- for late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged;
- for applications for in-year admissions, appeals must be heard within 30 school days of the appeal being lodged.

For 2022-23, the following deadlines shall apply;

- Notice to lodge an appeal: **31 May 2022**
- For additional evidence to be submitted: **7 days before hearing date**
- For clerk to send appeal papers: **within 5 school days of the hearing date**
- For appeals to be heard: **before 22 July 2022**
- Decision letters to be issued: **within 5 school days after hearing taken place**

Further reading

The Schools Admissions Code 2014 and the School Appeal Code 2012 can be found on the Department of Education website. St. John's CE Primary School Admissions Policy can be downloaded from the school's website.